

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**October 9, 2018  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Peter F. Braun	Reeve
Lisa Wardley	Deputy Reeve
Jacque Bateman	Councillor
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 10:01 a.m.)
Josh Knelsen	Councillor
Anthony Peters	Councillor
Ernest Peters	Councillor

**REGRETS:** Walter Sarapuk Councillor

**ADMINISTRATION:**

Len Racher	Chief Administrative Officer
Byron Peters	Deputy CAO
David Fehr	Director of Operations
Doug Munn	Director of Community Services
Fred Wiebe	Director of Utilities
Carol Gabriel	Director of Legislative & Support Services/Recording Secretary
Bill McKennan	Director of Finance
Grant Smith	Agricultural Fieldman

**ALSO PRESENT:** Members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on October 9, 2018 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Braun called the meeting to order at 10:00 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 18-10-719 MOVED** by Councillor Knelsen

That the agenda be approved with the following additions:

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- 9. i) Intergovernmental Relations
- 9. j) Union Negotiations

**CARRIED**

**MINUTES FROM  
PREVIOUS MEETING:**

- 3. a) Minutes of the September 24, 2018 Regular Council Meeting**

**MOTION 18-10-720**

**MOVED** by Councillor Driedger

That the minutes of the September 24, 2018 Regular Council Meeting be adopted as presented.

**CARRIED**

Councillor Jorgensen arrived at 10:01 a.m.

- 3. b) Business Arising out of the Minutes**

None

**DELEGATIONS:**

- 4. a) None**

**COUNCIL COMMITTEE  
REPORTS:**

- 5. a) Council Committee Reports (verbal)**

**MOTION 18-10-721**

**MOVED** by Councillor Knelsen

That the Council committee reports be received for information.

**CARRIED**

- 5. b) Municipal Planning Commission Meeting Minutes**

**MOTION 18-10-722**

**MOVED** by Deputy Reeve Wardley

That the Municipal Planning Commission meeting minutes of September 20, 2018 be received for information.

**CARRIED**

- 5. c) Finance Committee Meeting Minutes**

**MOTION 18-10-723**

**MOVED** by Councillor A. Peters

That the unapproved Finance Committee meeting minutes of

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September 20, 2018 be received for information.

**CARRIED**

**5. d) Community Services Committee Meeting Minutes**

**MOTION 18-10-724**

**MOVED** by Councillor Driedger

That the Community Services Committee meeting minutes of September 10, 2018 be received for information.

**CARRIED**

**GENERAL REPORTS:**

**6. a) CAO & Directors Report for September 2018**

**MOTION 18-10-725**

**MOVED** by Councillor Jorgensen

That administration research options for the disposal of dead animals.

**CARRIED**

Reeve Braun recessed the meeting at 11:05 a.m. and reconvened the meeting at 11:18 a.m.

**MOTION 18-10-726**

**MOVED** by Councillor Jorgensen

That the 500 tonne of gravel remaining from the Zama gravel supply be used between the end of the Assumption high grade to the 7-34 Battery.

**CARRIED**

**MOTION 18-10-727**

**MOVED** by Councillor Jorgensen

That a letter be sent to the Minister of Municipal Affairs, Minister of Indigenous Relations, and MLA Debbie Jabbour expressing our appreciation for moving forward the Disaster Recovery Program (DRP) application for the ice jam event.

Councillor Jorgensen requested a recorded vote.

**MOTION 18-10-728**

**MOVED** by Councillor E. Peters

That the vote on Motion 18-10-727 be TABLED to the next meeting.

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**CARRIED**

**MOTION 18-10-729**

**MOVED** by Deputy Reeve Wardley

That administration contact the Rural Municipalities of Alberta (RMA) regarding an update to the La Crete Ferry campground insurance claim.

**CARRIED**

**MOTION 18-10-730**

**MOVED** by Councillor Jorgensen

That the CAO and Directors reports for September 2018 be received for information.

**CARRIED**

Reeve Braun recessed the meeting at 12:01 p.m. and reconvened the meeting at 12:58 p.m.

**TENDERS:**

7. a) **None**

**PUBLIC HEARINGS:**

8. a) **None**

**ADMINISTRATION:**

9. a) **Policy PW018 Hiring of Private Equipment**

**MOTION 18-10-731**

**MOVED** by Councillor E. Peters

That Policy PW018 Hiring of Private Equipment be amended to include the requirement of a Mackenzie County Business License.

**CARRIED**

9. b) **Policy HR002 Drug and Alcohol Use – DRAFT**  
**Policy HR003 Medical Marijuana Use – DRAFT**

**MOTION 18-10-732**

**MOVED** by Councillor Driedger

That the draft drug and alcohol polices be amended as discussed and forwarded to the AUPE Local 118/008 for review and comment.

**CARRIED**

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Reeve Braun recessed the meeting at 2:22 p.m. and reconvened the meeting at 2:33 p.m.

**9. c) Meetings with Ministers – Rural Municipalities of Alberta (RMA) Fall Convention**

**MOTION 18-10-733**

**MOVED** by Councillor Jorgensen

That the following priority topics be discussed at the Minister meetings during the Rural Municipalities of Alberta (RMA) fall convention in November 2018 in Edmonton.

**Alberta Transportation**

Priorities:

- La Crete Ferry/Bridge
- Highway 58 – BC Connector

Leave Behinds:

- High-Wide Load Corridor
- Rail to Alaska
- Highway 58 – Turning Lane at Ponton River
- Highway 58 East – through Wood Buffalo National Park
- Highway 697 Widening
- Zama Access Road

**Agriculture & Forestry**

Priorities:

- Natural Gas Shortage
- Farmland Expansion/Roads to New Lands

Leave Behinds:

- Grazing Leases
- Rail to Alaska
- Plant Protein Projects

**Health**

Priorities:

- Fort Vermilion Hospital
- La Crete Maternal/Family Health Centre
- Northern Metrics

Leave Behinds:

- Lack of Doctors
- Lower NWT Partnership

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## **Environment & Parks**

### Priorities:

- Commercial Fishing
- Grazing Leases
- General Permits & Approvals

### Leave Behinds:

- Land Use Framework

## **Municipal Affairs**

### Priorities:

- Rural Water
- Assessment Year Modifiers
- Disaster Recovery Program Approvals

### Leave Behinds:

- Natural Gas Shortage
- Municipal Census

## **Economic Development & Trade**

### Priorities:

- Rail Services
- Natural Gas & Power Shortage

### Leave Behinds:

- Farmland Expansion
- Assessment Decline/Moratorium
- Commercial Fishing – Hay River Fish Processing Facility

## **Indigenous Relations**

*(meeting scheduled for November 20, 2018 at 9:30 a.m.)*

### Priorities:

- Natural Gas Shortage
- Highway 58 East through Wood Buffalo National Park

### Leave Behinds:

- Diseased Bison
- Partnership Program for Water to Reserves

## **Energy**

### Priorities:

- Natural Gas & Power Shortage
- Assessment Decline/Moratoriums
- Assessment Year Modifiers

### Leave Behinds:

- Ronald Lake Bison
- Rail Services

**Solicitor General**

Priorities:

- Peace Officer Approvals
- Fox Lake Courthouse
- Basic Policing Services/Enhanced Policing

Leave Behinds:

- Fish & Wildlife Officers

**CARRIED**

**9. d) Letter Request – Reactive Monitoring Mission to Wood Buffalo National Park**

**MOTION 18-10-734**

**MOVED** by Deputy Reeve Wardley

That the letter to the UNESCO World Heritage Centre regarding the reactive monitoring mission to Wood Buffalo National Park be sent as amended.

**CARRIED**

**9. e) Council Self-Evaluation**

**MOTION 18-10-735**

**MOVED** by Councillor Knelsen

That the Council self-evaluation be done in conjunction with the CAO evaluation on October 23, 2018.

**CARRIED**

**9. f) Rural Municipalities of Alberta (RMA) Resolution Investing in Canada Infrastructure Program (ICIP)/Municipal Sustainability Initiative (MSI) Funding**

**MOTION 18-10-736**

**MOVED** by Deputy Reeve Wardley

That the Rural Municipalities of Alberta (RMA) Resolution regarding the Investing in Canada Infrastructure Program (ICIP)/Municipal Sustainability Initiative (MSI) Funding be submitted for consideration at the Rural Municipalities of Alberta Fall convention.

**CARRIED**

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**9. g) Tri-Council Meeting**

**MOTION 18-10-737**

**MOVED** by Councillor A. Peters

That the following agenda items be added to the Tri-Council meeting agenda for November 7, 2018:

- Mackenzie Regional Charity Golf Tournament
- CN Rail
- Mackenzie Regional Waste Management Services Presentation

**CARRIED**

**9. h) Caribou (Standing Item)**

**MOTION 18-10-738**

**MOVED** by Deputy Reeve Wardley

That the caribou update be received for information.

**CARRIED**

**9. i) Intergovernmental Relations (ADDITION)**

**MOTION 18-10-739**  
Requires Unanimous

**MOVED** by Deputy Reeve Wardley

That Grand Chief Trevor Mercredi be invited as the County's guest to the Rural Municipalities of Alberta (RMA) conference in November 2018.

**CARRIED UNANIMOUSLY**

**9. j) Union Negotiations (ADDITION)**

**MOTION 18-10-740**  
Requires Unanimous

**MOVED** by Councillor Knelsen

That the union negotiations be received for information.

**CARRIED**

**AGRICULTURE  
SERVICES:**

**10. a) None**

**COMMUNITY  
SERVICES:**

**11. a) High Level Invoice – May Wildfire Event**

**MOTION 18-10-741**

**MOVED** by Councillor Knelsen

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That the Town of High Level Invoice # IVC20689 (Wildland Fire Callout) be TABLED to the next meeting and that Chief Rodney Schmidt be invited for further discussion and clarification.

**CARRIED**

Reeve Braun recessed the meeting at 4:17 p.m. and reconvened the meeting at 4:27 p.m.

**FINANCE:**

**12. a) Elimination of One-Third Tax Free Exemption for Municipal Officials**

**MOTION 18-10-742**

**MOVED** by Deputy Reeve Wardley

That the following allowances be incorporated into the Honorariums and Expense Reimbursement Bylaw:

- Taxable Travel Allowance (Council Meetings) – 33% of Meeting Honorarium
- Taxable Travel Allowance (Committee Meetings) - 33% of Meeting Honorarium
- Municipal Officer Allowance (Reeve) - 33% of Monthly Honorarium
- Municipal Officer Allowance (Deputy) - 33% of Monthly Honorarium
- Municipal Officer Allowance (Councillor) - 33% of Monthly Honorarium
- Northern Travel Allowance Benefit

**CARRIED**

**OPERATIONS:**

**13. a) Bylaw 1114-18 Fee Schedule**

**MOTION 18-10-743**

**MOVED** by Councillor Jorgensen

That administration investigate and negotiate with the airport lease holders regarding airport fees.

**CARRIED**

**MOTION 18-10-744**  
Requires 2/3

**MOVED** by Deputy Reeve Wardley

That first reading be given to Bylaw 1114-18 being the Fee Schedule Bylaw for Mackenzie County.

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**CARRIED**

**MOTION 18-10-745**  
Requires 2/3

**MOVED** by Councillor Bateman

That second reading be given to Bylaw 1114-18 being the Fee Schedule Bylaw for Mackenzie County.

**CARRIED**

**MOTION 18-10-746**  
Requires Unanimous

**MOVED** by Councillor Bateman

That consideration be given to go to third reading of Bylaw 1114-18 being the Fee Schedule Bylaw for Mackenzie County at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION 18-10-747**  
Requires 2/3

**MOVED** by Councillor Knelsen

That third reading be given to Bylaw 1114-18 being the Fee Schedule Bylaw for Mackenzie County.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**14. a) Bylaw 1117-18 – Land Use Bylaw Amendment to Amend the Yard – Front Regulation of the Fort Vermilion Commercial Centre (FV-CC) Zoning District**

**MOTION 18-10-748**

**MOVED** by Deputy Reeve Wardley

That first reading be given to Bylaw 1117-18 being a Land Use Bylaw Amendment to amend the Yard – Front setback regulation of Section 9.23.3 Fort Vermilion Commercial Centre (FV-CC), subject to public hearing.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**14. b) Bylaw 1118-18 Land Use Bylaw Amendment to add the definition of energy source and to add the regulation for the issuance of an Alberta remediation certificate for all energy use sites to section 8.62 and sections 9.1, 9.6, 9.7, 9.8, 9.23, 9.24, 9.25, 9.26, 9.28, 9.30, 9.31, 9.32, 9.33 and 9.35**

**MOTION 18-10-749**

**MOVED** by Councillor Driedger

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That first reading be given to Bylaw 1118-18 being a Land Use Bylaw Amendment to add the definition of energy source to Section 2.3.1 and to add the regulation for the issuance of an Alberta remediation certificates for all energy use sites to section 8.62 and sections 9.1, 9.6, 9.7, 9.8, 9.23, 9.24, 9.25, 9.26, 9.28, 9.30, 9.31, 9.32, 9.33 and 9.35.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**14. c) Bylaw 1119-18 Land Use Bylaw Amendment to add Funeral Home as a Discretionary Use in the Institutional "I" District**

**MOTION 18-10-750**

**MOVED** by Councillor E. Peters

That first reading be given to Bylaw 1119-18 being a Land Use Bylaw Amendment to add Funeral Home as a discretionary use to the Institutional "I" zoning district, subject to public hearing input.

**CARRIED**

**MOTION 18-10-751**

**MOVED** by Deputy Reeve Wardley

That Council move in-camera at 5:44 p.m. to discuss funeral services (*FOIP, Div. 2, Part 1, s. 21, 22*).

**CARRIED**

All Councillors and administration were present during the in-camera discussion. (*MGA Section 602.08(1)(6)*)

**MOTION 18-10-752**

**MOVED** by Jorgensen

That Council move out of camera at 5:48 p.m.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**14. d) Bylaw 1120-18 Land Use Bylaw Amendment to Rezone Plan 162 0091, Block 7, Lots 6, 7, 8 & 9 from Hamlet Residential 1B "H-R1B" to Hamlet Residential 2 "H-R2" (La Crete)**

**MOTION 18-10-753**

**MOVED** by Deputy Reeve Wardley

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That first reading be given to Bylaw 1120-18 being a Land Use Bylaw Amendment to rezone Plan 162 0091, Block 7, Lot 6, 7, 8 and 9 from Hamlet Residential 1B "H-R1B" to Hamlet Residential 2 "H-R2" to accommodate Dwelling – Row development, subject to public hearing input.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**14. e) Request to Waive Outstanding Taxes for Tax Roll  
075317 (La Crete) (Part of NE 3-106-15-W5M)**

**MOTION 18-10-754**  
Requires 2/3

**MOVED** by Councillor Bateman

That 2018 Taxes totaling \$410.81 be waived for Tax Roll 075317.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**14. f) Public Notification Process for Development  
Permits**

**MOTION 18-10-755**

**MOVED** by Councillor Cardinal

That the public notification process for development permits be TABLED to the next meeting.

**CARRIED**

**UTILITIES:**

**15. a) Policy UT004 Utility Connections**

**MOTION 18-10-756**

**MOVED** by Deputy Reeve Wardley

That Policy UT004 Utility Connections be amended as presented.

**CARRIED**

**UTILITIES:**

**15. b) Rural Potable Water Infrastructure Budget  
Amendment**

**MOTION 18-10-757**  
Requires 2/3

**MOVED** by Councillor E. Peters

That the budget be amended to include an additional \$87,000 for the Rural Potable Water Infrastructure Project with funding coming from the Rural Water Reserve.

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**CARRIED**

**INFORMATION /  
CORRESPONDENCE:**

**16. a) Information/Correspondence**

**MOTION 18-10-758**

**MOVED** by Deputy Reeve Wardley

That all Councillors be authorized to attend the joint special projects meeting initiated by the Municipal District of Opportunity on October 31, 2018 in Red Earth Creek.

**CARRIED**

**MOTION 18-10-759**

**MOVED** by Councillor Knelsen

That all Councillors be authorized to attend the Regional Economic Development Initiative Annual General Meeting on October 16, 2018 in High Level.

**CARRIED**

**MOTION 18-10-760**

**MOVED** by Councillor Knelsen

That the information/correspondence items be received for information.

**CARRIED**

Reeve Braun recessed the meeting at 6:00 p.m. and reconvened the meeting at 6:10 p.m.

**IN-CAMERA SESSION:**

**17. In-Camera Session**

**MOTION 18-10-761**

**MOVED** by Councillor Knelsen

That Council move in-camera at 6:10 p.m. to discuss the following:

- 17. a) Diversion License Review Update (*FOIP, Div. 2, Part 1, s.21*)
- 17. b) Frontier Veterinary Services Ltd Agreement (*FOIP, Div. 2, Part 1, s. 16, 24, 25*)
- 17. c) Legal File Status Update (*FOIP, Div. 2, Part 1, s. 23, 24, 27*)

**CARRIED**

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All Councillors and administration were present during the in-camera discussion. *(MGA Section 602.08(1)(6))*

**MOTION 18-10-762**

**MOVED** by Councillor E. Peters

That Council move out of camera at 7:02 p.m.

**CARRIED**

**IN-CAMERA SESSION:**

**17. a) Diversion License Review Update**

**MOTION 18-10-763**

**MOVED** by Councillor Jorgensen

That administration proceeds with the water diversion licences as discussed.

**CARRIED**

**IN-CAMERA SESSION:**

**17. b) Frontier Veterinary Services Ltd Agreement**

**MOTION 18-10-764**

**MOVED** by Councillor Driedger

That the Agricultural Service Board be authorized to enter into a one-year agreement with Frontier Veterinary Services Ltd. as presented.

**CARRIED**

**IN-CAMERA SESSION:**

**17. c) Legal File Status Update**

**MOTION 18-10-765**

**MOVED** by Councillor E. Peters

That the legal file status update be received for information.

**CARRIED**

**NOTICE OF MOTION:**

**18. a) None**

**NEXT MEETING DATE:**

**19. a) Next Meeting Dates**

Organizational Council Meeting  
October 23, 2018  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting

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October 24, 2018  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**                    **20. a) Adjournment**

**MOTION 18-10-766**                **MOVED** by Councillor Cardinal

That the council meeting be adjourned at 7:03 p.m.

**CARRIED**

These minutes were approved by Council on October 24, 2018.

(original signed)

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Joshua Knelsen  
Reeve

(original signed)

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Lenard Racher  
Chief Administrative Officer

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